

## Submitting a RAD Second Component Application - New

*Below are instructions for creating an account and submitting an application for the RAD Second Component.*

- Go to [www.radresource.net](http://www.radresource.net)
- Click “Public Access – 2nd Component”
- Click “Create an Account”
- Enter your information, selecting User Type “RAD Second Component Applicant” at the bottom. Click submit. NOTE: if you are applying for RAD 2nd Component, do not select any other user type. Only select “RAD Second Component Applicant.” If you are able, fill out the “Agency Name” or “Affiliate/Company” sections, but these are not required.
- Once this has been submitted, you will see a screen that says “Your account has been created. You may login now.” Click on “login,” and log in using the username and password you just created (do not need to wait for a confirmation of approval).
- Click “Submit an Application” at the bottom.
- Follow instructions at the top of the page to submit a RAD2 application.
- Complete the information (starred fields are required). Click “Submit Confirmation of Interest to HUD.” Or, if you need additional time to fill out the required fields, you may click “Save for Later,” and submit to HUD at a later date.
- After you have submitted the Confirmation of Interest, you will receive a confirmation on your screen and a link to move forward with the application process. When you click on the "Continue with Application Submission," you will see a list of documents required for the application. To submit a document, click “Upload Documents.” Then click “Choose File” under the corresponding section, and choose the file that you would like to upload for that section. When you are done, click “Save” if you are not ready to submit, or “Submit Application” if you are ready to submit.
- You can view and upload additional information about your project any time you log on.